



Public Advisory Group (PAG) Briefing Packet – Meeting 2

Hello everyone,

Inside this packet, you will find an overview of the PAG process as well as a list of members and their affiliations.

1. Purpose of the PAG

The purpose of the PAG is to provide a forum for the exchange of information between the Project Team, members of the public, user groups, and key business groups that are representative of the local communities affected by the project.

2. Goals of the PAG

The PAG will hold working meetings to discuss project progress, issues of interest to the community, and quickly respond to community concerns. The PAG is anticipated to remain active throughout the duration of the project (Preliminary Engineering, Final Design, and Construction) and to serve as an active means to communicate and update project information, raise local concerns to the project team, and hear how they are being incorporated into the project development process. As the project evolves, PAG members will be responsible for bringing community-specific issues and concerns to the table as well as sharing information from the project team with their constituents; they will supplement the knowledge of local government officials or their delegates about the Project Area and provide input on ideas, problems, observations, and solutions.

3. PAG Member Expectations

As a member of the PAG, the meeting facilitator will engage members and encourage participants to:

- Bring to the Project Team's attention community priorities or recommendations for solutions that are prudent and feasible.
- Share information about the project goals and objectives with their constituents.
- Share the processes and procedures that will be followed in implementing the Project.
- Share with the Project Team what local networks the New Jersey Department of Transportation should use to establish and maintain a productive dialogue with the local communities.
- Work with the Project Team to raise and resolve community concerns and issues throughout project duration.

4. Current List of PAG Members (Updated as of September 18, 2020)

- Maryann Carroll, representing the Lower Delaware Wild & Scenic River Management Council
- Lauren Chamberlain, representing Delaware Water Gap, PA
- John Corlett, representing AAA Northeast, Director of Public/Government Affairs & Traffic Safety
- John J. Donahue, representing Knowlton, NJ, Hardwick, NJ, Upper Mt. Bethel, PA, Lower Mt. Bethel, PA, and Smithfield, PA
- Crista Schaedel, representing Delaware Water Gap, PA
- Rich Scott, representing Portland Borough, PA
- Lt. Jeffrey Shotwell, representing New Jersey State Police
- James Steele, representing Portland Borough, PA
- Gail Toth, representing New Jersey Motor Truck Association
- Trooper Brian Weis, representing New Jersey Motor Truck Association
- Mark Zakutansky, representing Appalachian Mountain Club Mid-Atlantic Conversation, Director of Conservation Policy Engagement

5. Attachments

Meeting #2 Agenda
Webex Meeting Tutorial



**Public Advisory Group (PAG) Meeting #2 Agenda
October 7, 2020, 2:00PM – 4:00PM
Via Webex**

1. Welcome

Scott Deeck and Megan Fackler (NJDOT)

2. Meeting Guidelines

Olivia Dolan

3. Attendees Introduction (or Roll Call)

Ron Marsico

4. PAG Meeting 1 Recap

Ron Marsico

- PAG Purpose
- Project Team Leadership and PAG Members
- Roles and Responsibilities

5. Your Questions and Further Project Background

Dave Hill

- ROW, Traffic, and Rockfall

Jesse Minsky

- Funding

Andrea Burke

- Environmental Process Overview
- Question and Answer Session

Sara Margolis

- Public Involvement Overview
- Question and Answer Session

6. Next Steps

Ron Marsico

- What are the next steps? What are the main issues?
- Next meeting date

7. Wrap Up

Ron Marsico

- Technology questions
- SharePoint questions
- Website questions





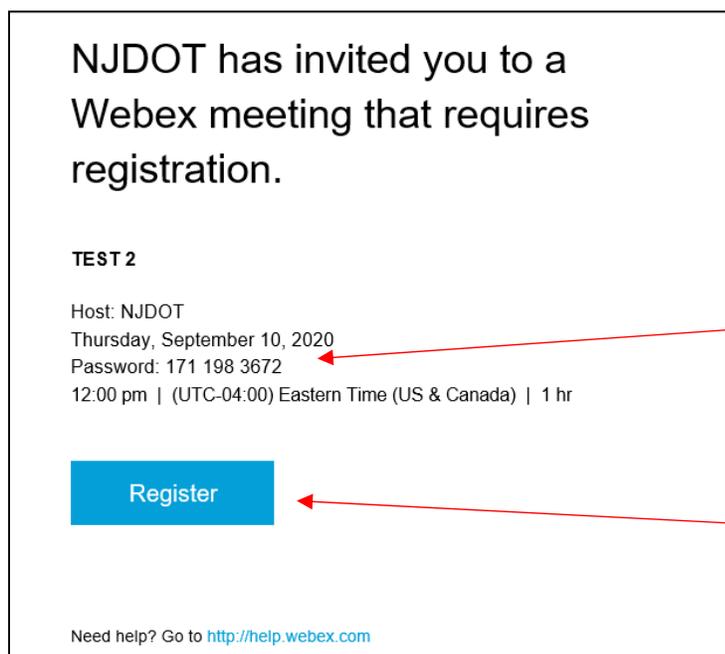
Webex Meetings Guidance

1. Meeting Guidelines

- Please note that these meetings will be recorded, including all written comments and questions.
- Please do not forward your meeting invite to anyone without approval from the meeting host.
- The meeting audio and video will be recorded and available on the Project website.
- Please remain muted unless called upon to speak.
- Please “raise your hand” (instructions on Page 5) if you wish to speak. The meeting facilitator will then call on you to speak.
- Questions or comments may also be submitted using the chat feature. Please note that all chat messages and poll results will be recorded.

2. Registration Guidance

Registration is required to join the meeting. Registration is open from the receipt of the invitation until the start of the event; however, registration takes a few minutes to complete and should be done at least 30 minutes before the meeting. Please register for the meeting, then click on the link in your confirmation email to join the meeting at the appropriate time.



Password. Note that you may be prompted to enter the password upon registration.

Registration Link

To register, please fill in the required information and click “Register Now,” as depicted below. If you plan to access the meeting using a telephone, please enter the phone number from which you plan to call into the meeting.



• First name:

• Last name:

• * Email address:

Job title:

Company:

Address 1:

Address 2:

City:

State:

ZIP/Postal Code:

Country/region:

Phone number:

Fax number:

[Clear my information](#)

Please enter the required information, marked with a red asterisk.

If you plan to access the meeting from a telephone, please enter the phone number from which you will call into the meeting.

Click "Register Now."

3. Accessing in the Webex Platform

To access the meeting using a computer, click the link in your invitation email. If you are calling in using a telephone, dial the number in your invitation email. You may be prompted to enter the access code and/or password.



Your registration for this Webex meeting has been approved.

Meeting number (access code): 171 322 4861
 Meeting password: TMurbdU326

Thursday, September 10, 2020
 5:55 pm | Eastern Daylight Time (New York, GMT-04:00) | 1 hr

Join meeting

Tap to join from a mobile device (attendees only)
[+1-415-655-0003](tel:+1-415-655-0003), [1713224861##](tel:+1-415-655-0003) United States TOLL

Join by phone
[+1-415-655-0003](tel:+1-415-655-0003) United States TOLL
[Global call-in numbers](#)

Join from a video system or application
 Dial 1713224861@dewberry.webex.com
 You can also dial 173.243.2.68 and enter your meeting number.

Join using Microsoft Lync or Microsoft Skype for Business
 Dial [1713224861.dewberry@lync.webex.com](tel:1713224861.dewberry@lync.webex.com)

Meeting Number/Access Code

Meeting Password

Meeting Link

Meeting Phone Number

To access the meeting by telephone, call in using the Meeting Phone Number and enter the meeting number and password per the operator's instructions. Note that there is also a Webex Mobile App that you may download onto your smartphone or tablet.

To access the meeting using the computer, click the link in your invitation email. You will be directed to the Webex website and may be prompted to either download a Webex plug-in or run a temporary application, depending on your web browser (as shown below). You may choose either option; you will then be directed to the meeting sign-in page.

Step 1 of 2: Add Webex to Chrome

Follow this one-time process to join all Webex meetings quickly.

1. Add Webex to Chrome
 an extension? Run a temporary application to join this meeting.

2. Cisco Webex Extension
 Add to Chrome
 Select Add to Chrome in the Chrome store.

Add Webex to Chrome

Don't want to use an extension? Run a temporary application to join this meeting.

Download Webex Plug-in

Run Temporary Application





I-80 Rockfall Mitigation Project

The link in your confirmation email may instead direct you straight to the event sign-in page. Fill in the required information and click “Next,” as depicted below.

The screenshot shows the Cisco Webex Meetings sign-in interface. At the top, it says "Cisco Webex Meetings" and "I80 Rockfall PAG Meeting 1" with the time "2:00 PM - 3:00 PM". Below this is the heading "Enter your information". There are three input fields: "Full name", "Email address", and a "Next" button. Below the "Next" button, there is a link "Already have an account? Sign in" and "More ways to sign in" with a Microsoft logo. The Cisco Webex logo is at the bottom.

Enter Required Information

Click “Next”

A meeting window will pop up. Click “Join Meeting” to enter the meeting room.

The screenshot shows the "Join Meeting" dialog box in Cisco Webex Meetings. It displays the meeting name "I80 Rockfall PAG Meeting 1" and time "2:00 PM - 3:00 PM". The host's name "Olivia Dolan" and initials "OD" are shown. At the bottom, there are three buttons: a microphone icon, a video icon, and a green "Join Meeting" button. Below the buttons are settings for "Use video system", "Use computer for audio", and "Realtek High Definition A...".

Click “Join Meeting”

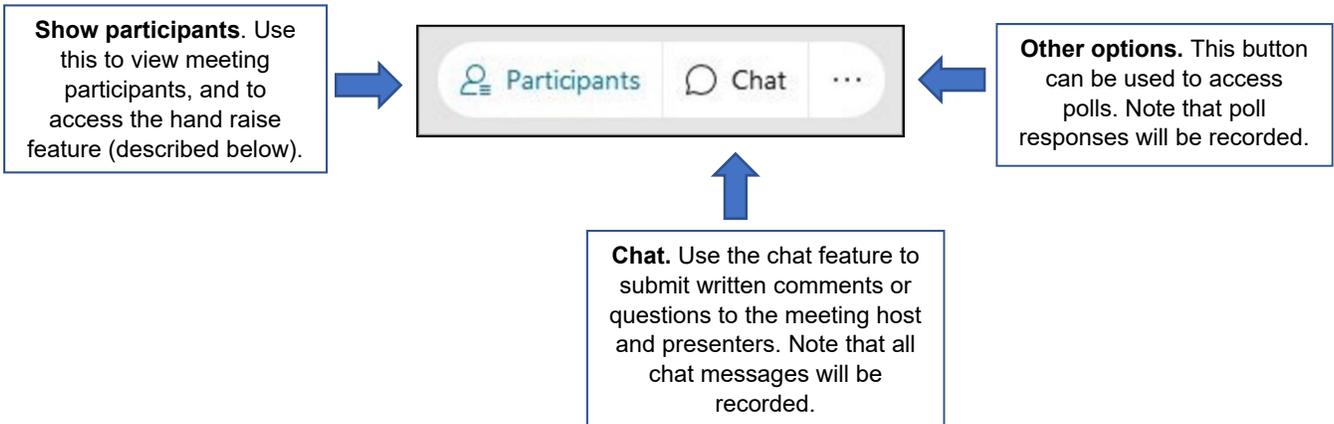
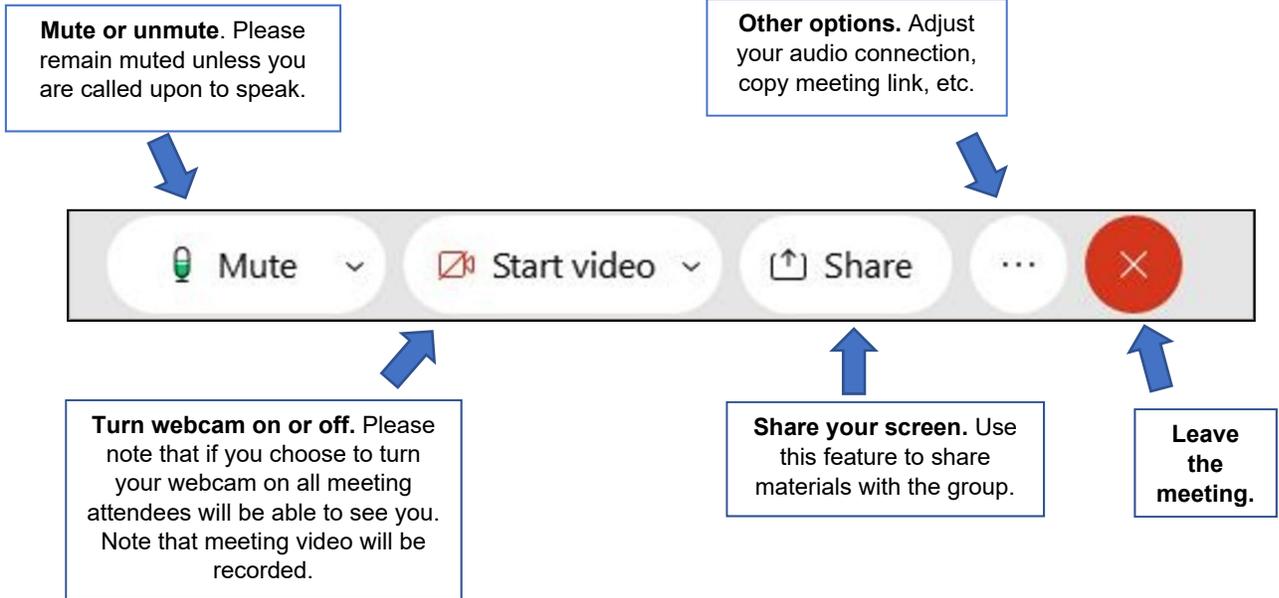




4. Tutorial of Webex Meetings Features

A. Attendee Options and Controls

As an attendee, the following buttons appear on your screen:

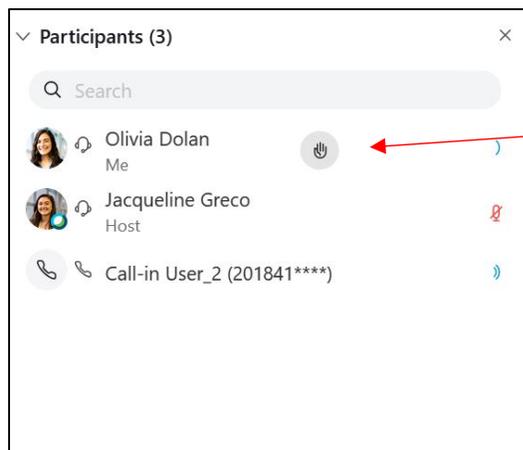


B. How to Raise Your Hand in Webex

If you wish to verbally make a comment or ask a question you may do so by raising your hand. To do this, open the participants window, hover your mouse over your name, and click the raise hand button as depicted below. Attendees will be called on to speak in the order in which their hands were raised. Please remember to “lower” your hand after you have spoken by clicking the same button again.



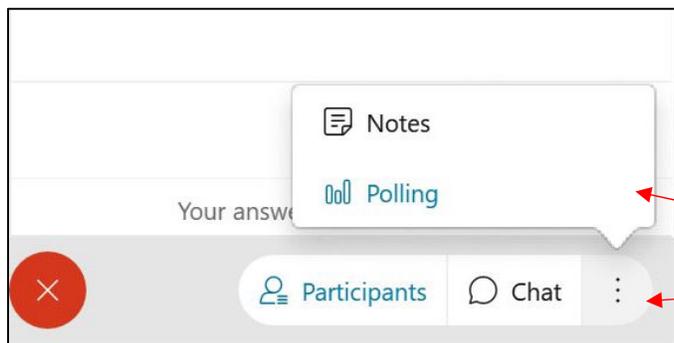
You can raise your hand from your telephone by dialing *3. This will alert the host that your hand is raised. After you make your question/comment, please lower your hand by dialing *3 again.



Hand Raise Feature

C. How to Participate in Webex Polls

We will use live Webex Polls to gather group information about PAG questions and concerns. Please note that only attendees who access the meeting using a computer or smart phone app will be able to participate in the polling. When a poll is opened, it will likely automatically appear on the right side of your screen. If it does not automatically appear, you may open it manually by clicking on the “...” menu in the right corner of your screen, as depicted below.



Click “...” and select “Polling” to open the polls.

Once the poll is open, please fill in your answers. Please note that poll responses are not anonymous and will be recorded. Once you have completed the poll click “submit”, as shown below.



I-80 Rockfall Mitigation Project

> Participants (3) ×

▽ Polling ×

Time elapsed: 1:15 Time limit: 5:00

Poll Questions:

1. What day is today?

- A. Monday
- B. Wednesday
- C. Friday

Submit

Your answer may be recorded.

× Participants Chat ...

Please enter your responses to the poll questions.

When you are finished with the poll click "submit".

